



# ROYAL WINDSOR HORSE SHOW

CELEBRATING 75 YEARS

**CDI4\* Schedule  
9<sup>th</sup> – 13<sup>th</sup> May 2018**

# FEI APPROVED DRESSAGE SCHEDULE WINDSOR (GBR) 09-13 May 2018

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## I. DENOMINATION OF EVENT

VENUE: Windsor  
 DATE: 09/05/2018 - 13/05/2018  
 NF: GBR  
 Indoor:  Outdoor:   
 CDI1\*  CDI2\*  CDI3\*  CDI4\*  CDI5\*  
 CDI-W  
 CDIO2\*  CDIO3\*  CDIO4\*  CDIO5\*  
 CDIJ  CDIY  CDIP  CDIU25  CDICH  
 CDIOJ  CDIOY  CDIOP  CDIOU25  CDIOCh  
 CDIAm  
 Young Horses  
 Championship  Games

## II. GENERAL CONDITIONS

- FEI Statutes, 23<sup>rd</sup> edition, effective 29<sup>th</sup> April 2015
- FEI General Regulations, 23<sup>rd</sup> edition, 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2018
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018
- **FEI Dressage Rules (25<sup>th</sup> edition, effective 1<sup>st</sup> January 2014, updates 1<sup>st</sup> January 2018) and if applicable the FEI Dressage World Cup™ Rules and FEI Dressage Nations Cup™ Rules**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 17.02.2018.

Bettina De Rham  
 FEI Director  
 Dressage & Para-Equestrian Dressage



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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

# **FEI APPROVED DRESSAGE SCHEDULE WINDSOR (GBR) 09-13 May 2018**

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## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Royal Windsor Horse Show  
Address: The Royal Mews, Windsor Castle, Berkshire, SL4 1NG  
Telephone: +44 (0)1753 860 633  
Email: zoev@hpower.co.uk  
Website: www.rwhs.co.uk

#### Contact Details Show Ground:

Address: Home Park Private, Windsor Castle, Windsor, Berkshire, SL4 1QE  
Telephone: +44 (0)1753 847 900  
GPS Coordinates: 51.4839 N, 0.6044 W

Accessibility details (directions by road, nearest airport / train station):

Airport: London Heathrow

Train Station: Windsor and Eton Central or Windsor and Eton Riverside

Travelling from the South and West: Please use the A303 /M3 (J3) as opposed to the M4 (J6) wherever possible, thus avoiding Windsor Town Centre.

Travelling from the M4 Maidenhead (J7/8) and Slough (J6): Follow the event signage

Travelling from the M3 (J3): Designated routes will direct you via Ascot, Windsor Great Park and Datchet

Travelling from the North and East: Please approach via the M25 (J 13) or M4 (J5) at Colnbrook. Designated routes will direct you via Datchet to showground.

### **2. ORGANISING COMMITTEE**

Honorary President: HRH The Duke of Edinburgh, KG, KT  
Show Secretary: Penny Henderson, MVO  
Press Officer: Mrs Jo Peck

### **3. EVENT DIRECTOR**

Name: Simon Brooks-Ward CVO, OBE TD  
Address: The Royal Mews, Windsor Castle, Berkshire, SL4 1NG  
Telephone: +44 (0)1753 860 833  
Email: zoev@hpower.co.uk

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## V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10049012	Susan Hoevenaars	AUS	5*	<a href="mailto:susie@tasmanpark.com.au">susie@tasmanpark.com.au</a>
		Ground Jury Member	10050457	Jaques Van Daele	BEL	4*	
		Ground Jury Member	10000045	Peter Storr	GBR	4*	
		Ground Jury Member	10003399	Sandy Phillips	GBR	4*	
		Foreign Judge	10049630	Bernard Maurel	FRA	5*	
2	Foreign Technical Delegate	Foreign Technical Delegate					
3	Appeal Committee	Appeal Committee President					
		Appeal Committee Member					
		Appeal Committee Member					
4	Chief Steward	Chief Steward	10052761	Daniel Chapman	GBR	3	<a href="mailto:Dan@dan-chapman.co.uk">Dan@dan-chapman.co.uk</a>
5	Assistant Stewards	Assistant Steward	10141251	Tessa Clarke	GBR	2	
		Assistant Steward	10050863	Willem Jan Luiten	NED	3	<a href="mailto:willemluiten@gmail.com">willemluiten@gmail.com</a>
		Assistant Steward					
		Assistant Steward					
6	FEI Veterinary Delegate	Veterinary Delegate	10053766	Paul Farrington	GBR		<a href="mailto:paulfarrington@newbury.net">paulfarrington@newbury.net</a>
		Assistant Veterinary Delegate					
	FEI Veterinary Commission	Veterinary Commission President					
		Foreign Veterinary Delegate					
		Veterinary Commission Member					
7	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10087186	Martin Ronald Watson	GBR		<a href="mailto:martin@foresthousvet.com">martin@foresthousvet.com</a> +44 7774 235409
		Permitted Treating Veterinarian	10052192	Dr Karen Marguerite Coumbe	GBR		<a href="mailto:Karen.m.coumbe@sagnet.co.uk">Karen.m.coumbe@sagnet.co.uk</a> +44 7802 313026
8	Doctor/Medical Service	Doctor/Medical Service		Colonel Katharine Hartington	GBR		<a href="mailto:Katharine.hartington@porthosp.nhs.uk">Katharine.hartington@porthosp.nhs.uk</a> +44 7795 650621
9	Farrier	Farrier		Chris Carrel			<a href="mailto:cjcarrel@aol.com">cjcarrel@aol.com</a>
10	NF Delegate	NF Delegate (if applicable)					

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### VI. INVITATIONS

Number of NFs invited:	All
State which NFs are invited:	All
Reserve NFs:	n/a
Total Number of athletes:	15 (at OC discretion)
Number of home athletes:	5
Number of athletes per NF:	All
Number of horses per athlete:	1

Athletes are invited by the Organiser through their NF.  
One (1) groom per athlete.

### VII. ENTRIES

- You must use the FEI Entry System for all categories of this Event:  
<https://entry.fei.org>
- You will find additional documentation on:  
<https://inside.fei.org/fei/your-role/nfs/entry-system-dressage>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

#### 1. ENTRY DATES AND FEES:

##### Deadlines for entries

Definite Entries: 18<sup>th</sup> April 2018  
Last date for substitutions: Wednesday 9<sup>th</sup> May at the latest 2 hours before the horse inspection

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

<b>Entry fee per horse:</b>	€400
Stabling fee per horse (if any):	n/a
Starting fee per horse (if any):	n/a
<b>VAT:</b>	20%
<b>Total fee per horse:</b>	<b>€480</b>



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### 2. NO-SHOWS/LATE WITHDRAWALS:

**NB :** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: €830 (€680 Hotel and €150 Stabling). The full entry fee will be required from the National Federation, if a competitor withdraws from the competition after Definite Entries close, unless a veterinary or medical certificate is submitted to the OC.

### 3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee  Not included in compulsory entry fee X

Lower Level Events (CIMS) CHF 18 per horse per event  
(For definition of CIMS see Appendix E of the FEI General Regulations)  
Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity (upon request): €110

Manure disposal: €40 per horse

Hay: €15 per bale, available to purchase. Please order with definite entries

Straw: Not available except in special circumstances, and will be charged for, €11 per bale

Shavings: Initial bedding provided free of charge, then €16 a bale

Other (please specify): Peden Bloodstock : Export licenses and paperwork for those requiring them will be charged at €110 per athlete

### **All aforementioned amounts are including VAT**

VAT Number of the Organiser: GB 674 0574 24

### 4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE

DoD will be used.  DoD will not be used.  Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

the horse inspection.

the draw of the Grand Prix.

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**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00 unless prior approval is granted by the FEI.**

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables:</u>	Tuesday	08/05/2018	16:00 hrs
• <u>Horse Inspection:</u>	Wednesday	09/05/2018	14:00 hrs
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw:</u>			
CDI4* Grand Prix	Wednesday	09/05/2018	Following Declarations
CDI4* Grand Prix Freestyle	Thursday	10/05/2018	Following the Grand Prix

<b>Competitions CDI4*:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
N° 40 Grand Prix	Thursday	10/05/2018	18:30 hrs	€5,500
N° 74 Grand Prix Freestyle	Friday	11/05/2018	18:30 hrs	€16,500
<b><u>Total Prize Money</u></b>				€22,000
<b><u>Prizes in Kind</u></b>				n/a

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

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**IX. COMPETITIONS DETAIL**

**FIRST DAY: Thursday**

**DATE: 10/05/2018**

**COMPETITION No. 40**

Test: FEI Grand Prix (Edition 2009, revision 2014) update 2018, to be ridden from memory  
Number of horses per athlete: 1  
Open to: All athletes entered  
Draw/Art: Article 425.2.1.a (Ordinary Draw)  
Prize money: €5,500  
Breakdown: 1<sup>st</sup> - €1815, 2<sup>nd</sup> - €1375, 3<sup>rd</sup> - €1100, 4<sup>th</sup> - €825, 5<sup>th</sup> - €165, 6<sup>th</sup> - €110, 7<sup>th</sup> - €55, 8<sup>th</sup> - €55

\* \* \* \* \*

**SECOND DAY: Friday**

**DATE: 11/05/2018**

**COMPETITION No. 74**

Test: FEI Grand Prix Freestyle (Edition 1999, revision 2009) update 2017, to be ridden from memory  
Number of horses per athlete: 1  
Open to: compulsory for the best 15 athletes from the GP competition  
Draw/Art: Article 425.5  
Prize money: €16,500  
Breakdown: 1<sup>st</sup> - €5445, 2<sup>nd</sup> - €4125, 3<sup>rd</sup> - €3300, 4<sup>th</sup> - €2475, 5<sup>th</sup> - €495, 6<sup>th</sup> - €330, 7<sup>th</sup> - €165, 8<sup>th</sup> - €165

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### X. FACILITIES OFFERED

#### 1. ATHLETES

##### **Accommodation.**

Hotel: The Macdonald Windsor Hotel

Address: 23 High St, Windsor SL4 1LH

Telephone: +44 344 879 9101

And

Hotel: The Castle Hotel

Address: 18 High St, Windsor SL4 1LJ

Telephone: +44 1753 252800

And

Hotel: The Royal Adelaide Hotel

Address: 46 Kings Road, Windsor, Berkshire SL4 2AG

Telephone: +44 1753 863916

At the expense of: The Organiser  or Athletes

Accommodated (single bed and breakfast) from 9th to 11<sup>th</sup> May 2018 (inclusive)

##### **Meals.**

At the expense of: The Organiser  or Athletes

Meals provided (breakfast in the hotel / lunch & dinner on Showground) from 9th to 11<sup>th</sup> May 2018.

#### 2. GROOMS

##### **Accommodation.**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: The Organiser  Athletes

Provision has been made for competitors' lorries to be parked close to the FEI Stable area, close to the Grooms' feeding area.

##### **Meals.**

At the expense of: The Organiser  or Athletes

Meals provided from 9th to 11<sup>th</sup> May 2018, on the Showground.

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

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## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1.DRAW

Location of the draw: Organisers Office

### 2.COMPETITION ARENA(S)

Total dimensions : 115m x 55m

Type of Footing: sand/rubber/wax

(Competition arena - dimensions: 20 x 60 m)

### 3.PRACTICE ARENA(S)

Dimensions : 50m x 25m

Type of Footing: sand/rubber/wax

(Competition arena - dimensions: 20 x 60 m)

### 4.STABLES

Size of boxes 4 m x 3 m (minimum 3m x 3m + 20% 3m x 4m)

### 5.SCORING PROVIDER / TIMING PROVIDER

Name contact person: SCG Visual

Contact email: arend@scgvisual.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

### 6.AVERAGE SCORE / OPEN SCORING

Average Score and Open Scoring: Yes  No

### 7.PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8 (eight)

### 8.ADVERTISING ON ATHLETES AND HORSES

The athletes are authorised  not authorised  to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

### 9.TICKETING

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: The Ticket Factory

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Web address to buy ticket: [www.rwhs.co.uk](http://www.rwhs.co.uk)

### 10. BETTING

Betting will be authorised by the Organiser. Yes  No

### 11. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Athlete

### 12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

### 13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  Athlete

If paid by Athlete approximate cost per round trip:

Taxi:  to be paid by the Organiser  Athlete .

If paid by Athlete approximate cost per round trip:

Other:

### 14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1008-1009.

#### NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI Passport

### 15. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

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## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Peden Bloodstock  
Address: Dogtails, Borough Court Road, Hartley Wintney, Hampshire,  
RG27 8JY  
Telephone: +44 1252 844042  
Email: shipping@peden.co.uk  
Opening hours: 24hrs

### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

Peden Bloodstock must be given the following information at least ten days prior to the arrival of horses of EU origin, and at least three weeks prior to the arrival of horses from outside the EU:

Information on all horses / ponies - EU and non-EU

Name, age, colour, sex, FEI Passport Number and height

Name and address of Owner and/or Rider

Address where the horse / pony is resident

Address to which the horse / pony will return after the event

Port and date of arrival in Great Britain

Port and date of departure from Great Britain

Registration number of the vehicle that the horse / pony will travel in

Horses / ponies from the European Union

All horses / ponies from EU nations must be accompanied by the official health certificate for travel within the Union; the certificate must show the FEI Passport Number, and the Passport must accompany the horse / pony at all times. A Commercial Document (DOCOM) or health certificate is required for horses travelling from France. Certification is not required for horses / ponies travelling from Ireland.

Horses / ponies from outside the European Union

Horses / ponies from outside the EU must be accompanied by the health certificate appropriate to their country of origin; details of the correct certificate and of any blood tests which may be needed can be obtained from the Official

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Transport Agents. As DEFRA has to be advised well in advance of the arrival of horses from outside the EU, it is important that full details of travel plans are provided to Peden Bloodstock at least three weeks prior to arrival.

Horses / ponies that arrive with incorrect certification may be refused entry into Great Britain.

### **Customs Documentation**

Horses / ponies from outside the EU must arrive with an ATA Carnet issued in the country of origin, to cover the horse / pony and its accompanying equipment. Should any horse / pony travel without an ATA Carnet then either the National Federation or the competitor concerned will be responsible for the costs in connection with temporary import into the EU.

### **Export of Horses / Ponies**

All horses / ponies will require an Export Declaration and Health Certificate to leave Great Britain. These are issued by DEFRA, and Peden Bloodstock will obtain them providing the essential information is supplied at least ten days before the start of the event.

### **Ferry / Eurotunnel Rates**

Peden Bloodstock has obtained special rates on most ferry crossings and the Eurotunnel. Please contact them to obtain further information.

### **Lorry Tax**

All non-UK registered lorries weighing more than 12 tonnes are required to pay a Heavy Goods Vehicle Levy before entering the UK. This can be purchased on line at <https://www.hgvlevy.service.gov.uk/>

PLEASE NOTE that the Organising Committee will not be responsible for any taxes or fines which may be due if any horse / pony or equipment does not return to its country of origin at the end of the event. Should any claim be made against the Organising Committee for any taxes or fines on horses / ponies or equipment which have remained in Great Britain or the European Union the National Federation making the entry will be responsible for paying these.

THE IMPORT OF DOGS AND CATS ARE ONLY PERMITTED UNDER VERY STRICT RULES. THE IMPORT OF ALL OTHER ANIMALS IS STRICTLY FORBIDDEN.

### **3. NATIONAL REQUIREMENTS**

If applicable please provide: N/A

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are



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subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

### **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

#### **7.1 PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

#### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

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VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### 7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### 7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### 7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the

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examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

### **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter V**

#### **8.1 SAMPLING. FEI Veterinary Regulations Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

#### **8.2 ELECTIVE TESTING. FEI Veterinary Regulations Article 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

### **XIV. ADDITIONAL INFORMATION**

#### **1.INSURANCES AND NATIONAL REQUIREMENTS**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

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It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

N/A

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

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## 2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## 3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## 5. ADDITIONAL INFORMATION FROM THE ORGANISER

- No dogs are allowed on the Showground.
- Conditions can be found on: [//www.rwhs.co.uk/competitors-windsor-horseshow/conditions/](http://www.rwhs.co.uk/competitors-windsor-horseshow/conditions/)

### Age of Athletes and Horses according to the Event's Category:

Event's Category	Age of Athletes	Age of Horses
<b>Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B</b>	As of 16 <sup>th</sup> year	Min 8 y.o.
<b>Prix St. Georges/Intermediate I/ Intermediate I Freestyle</b>	As of 16 <sup>th</sup> year	Min. 7 y.o.
<b>CH-Y/CDIY/CDIOY</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J/CDIJ/CDIOJ</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CH-P/CDIP/CDIOP</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Ch/CDICH/CDIOCh</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CH-U25/CDIU25/CDIOU25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 8 y.o.
<b>CDIAm</b>	As of 26 <sup>th</sup> year	Min. 7 y.o. Medium tour Min. 8 y.o.
<b>CDIYH</b>	As of 16 <sup>th</sup> year	Min. 5 y.o. – Max. 7 y.o.
<b>CH-M-YH-D</b>	As of 16 <sup>th</sup> year	5 y.o. / 6 y.o. / 7 y.o.

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### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Prize money is taxable over €11,000 at 20%, and will be deducted at source

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money : distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athletes must be stated in the schedule.

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## XV. ANNEXES

### 1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10158561  
**Name\*:** Vinden  
**First Name\*:** Zoe  
**E-Mail\*:** zoev@hpower.co.uk  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CDI4\*

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**FEI ID<sup>1</sup>:** 10102259  
**Name\*:** Henderson  
**First Name\*:** Penny  
**E-Mail\*:** pennyh@hpower.co.uk  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAI, CDI, CEI, CSI

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**FEI ID<sup>1</sup>:** 10113132  
**Name\*:** Gussin  
**First Name\*:** Clare  
**E-Mail\*:** clareg@hpower.co.uk  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAI, CDI, CEI, CSI

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**FEI ID<sup>1</sup>:** 10104445

**Name\*:** Renouard

**First Name\*:** Stephen

**E-Mail\*:** stephenr@hpower.co.uk

**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:** CAI, CDI, CEI, CSI

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- 1) If already have an FEI user account.
  - 2) Provide you the required access to manage entries and substitutions and download entries/lists.
  - 3) You are just able to consult and download the entries/lists.
  - 4) Leave the field blank if the user deals with the entries of all events in the show.
- \*) Mandatory Fields

## 2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:  
<http://inside.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org), in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND  
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO  
OTHERS UPON REQUEST**